

17 June 2013

Most split families are happy to receive one report for their child/children. However, in some cases, it may not be possible to do this. If you would like to receive two copies of your child's report, please can you print the attached form and return to Louisa Guest via your child's class teacher by Monday 24<sup>th</sup> June 2013.

Louisa will need to know the name of the child and class and if both reports will be sent home with the child or if we need to post a copy of the report to the other parent. In this case, please provide the details for the other parent in case we do not have them on file.

If you have made this request last year, we still have those details on file.

Regards,  
Louisa Guest  
Assistant Principal

### **Please return this form by Monday 24<sup>th</sup> June 2013**

I require two copies of the Term 2 report for:

Child's name: \_\_\_\_\_ Class: \_\_\_\_\_

Child's name: \_\_\_\_\_ Class: \_\_\_\_\_

Child's name: \_\_\_\_\_ Class: \_\_\_\_\_

Please send both copies home with the child

or

Please post the duplicate report to: (name and address required)

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